



“America 250:” Public History/ Heritage Tourism Internship with the Chesapeake Crossroads Heritage Area (Summer 2025)

Chesapeake Crossroads Heritage Area (CCHA) located in Annapolis, MD seeks a college-level aspiring professional for an internship over the Summer of 2025 to support, develop, implement and research programs and historical narratives related to the commemoration of America’s 250th birthday.

The intern will work directly with the CCHA Executive Director, and will be supported by the CCHA Board of Directors, and various CCHA partners and stakeholders to explore and research heritage sites with compelling or under-represented “250th Stories” and to help broaden interest and public awareness of semisesquicentennial activities and events across the CCHA.

Duties, Expectations, and Terms:

CCHA seeks a motivated, engaged, and independent college student or graduate student who is pursuing a career in public history. They will have the opportunity to shadow professionals in the field, including historians, archivists, archaeologists, historic interpretive specialists, marketing professionals, and K-12 social studies educators, building professional connections, as they become familiar with a range of skills needed to find success in this profession.

The intern will create and launch an original public outreach program, event, or heritage product that highlights a significant but under-represented story or heritage site to celebrate the 250th, and highlights the pursuit of liberty, independence, or civic engagement in the historical narrative.

The intern will also be expected to attend monthly meetings of the Annapolis 250 Commission (first Wed of each month), participate in regular meetings of a local 250th youth group sponsored by the Visit Annapolis & Anne Arundel County, and will support efforts by their Director of Tourism Development and team to develop content for a proposed **“Revolutionary Annapolis and Anne Arundel County Visitors Guide”** to be launched in January 2026. The intern should also expect to attend and participate in standing meetings and work groups hosted by CCHA.

Logistics and Terms:

The 12-week internship is proposed for June 1 through August 22, 2025. A stipend is offered at \$6,300 for approximately 350 hours over the internship period, with the expectation that the intern will engage in activities approximately 30 hours per week. Scheduling of those hours is flexible, and while most work will be M-F, during customary working hours, attendance at some evening or weekend events may be required. An internship contract agreement will be executed prior to the internship start date.

The intern will be provided with office space and paid parking at the CCHA Annapolis Office as needed. The internship will include extensive field/site visits and off-site meetings so an applicant must have reliable transportation and be accessible to the Anne Arundel County, MD area at least three days per week, though remote work is anticipated. While the intern is welcome to use their own computer, CCHA can provide access to a laptop for the period of the internship, if needed.

Candidates must have writing and research experience, preferably with a focus in American history. Experience creating digital content is highly desirable. This internship is open to college students (undergraduate or graduate) and recent graduates (within 1-2 years of graduating).

How to Apply:

Please send a letter of interest, your resume or CV, including three references, at least one letter of recommendation and a writing or applicable portfolio sample to Chesapeake Crossroads Heritage Area, Attn: C. Jane Cox, Executive Director via email: hacox024@aacounty.org

Letters of interest are due by Tuesday, May 6, 2025 at 5pm. Candidates will be contacted for an interview the following week (May 12-16, 2025) and a selection and offer of the internship will be made the following week, (no later than Friday May 23, 2025.)

Learn more about the program and partners:

Chesapeake Crossroads Heritage Area: www.ChesapeakeCrossroads.org
Annapolis 250 Commission: www.Annapolis250.net
MD 250 Commission: [www.https://mdtwofifty.maryland.gov/](https://mdtwofifty.maryland.gov/)
VAAAC : www.visitannapolis.org/

MD250 Proposed Internship Work Plan

CCHA/ MD250 Internship: Conceptual Work Plan and Schedule for Summer 2025		
Week starting	Highlights/ Goals/ Deadlines	Total Hours (Average- May vary week.)
6/2/2025	Onboarding (ID/Orientation/Tech set up). Attend Annapolis 250 meeting 6/4; Read and explore suggested literature	30
6/9/2025	Two site visits or interviews with partners; Meet with VAAAC re: Youth 250 Group & Rev War Visitors Guide; Mentor Check-in Mtg	30
6/16/2025	CCHA Board Meeting 6/17; Two site visits or interviews with partners; Mentor Check-in Mtg; Begin brainstorming Project ideas; Check in with VAAAC re: Youth 250 Program	29
6/23/2025	Two site visits or interviews with partners; Mentor Check-in Mtg; Present short list of possible site/ event or program for final project	29
6/30/2025	Two site visits or interviews with partners; Mentor Check-in Mtg; Share conceptual plan for project platform; Check in with VAAAC re: Youth 250 Program	29
7/7/2025	Two site visits or interviews with partners; Attend Annapolis 250 meeting 7/2; Mentor Check-in Mtg; Draft of Project Proposal by 7/11/2025	29
7/14/2025	One site visit or interview with partners; Sit in on Coordinating Council Mtg; Mentor Check-in Mtg; Work on Project Proposal; Check in with VAAAC re: Youth 250 Program	29
7/21/2025	Mentor Check-in Mtg; Work on Project Proposal; CCHA Board Meeting 7/22	29
7/28/2025	Mentor Check-in Mtg; Work on Project Proposal; Check in with VAAAC re: Youth 250 Program	29
8/4/2025	Mentor Check-in Mtg; Work on Project Proposal; Present / status report of project to Annapolis 250 (8/3/2025)	29
8/11/2025	Mentor Check-in Mtg; Work on Project Proposal; Prepare a E-Newsletter contribution summarizing internship experience; Check in with VAAAC re: Youth 250 Program	29
8/18/2025	Present final product to the CCHA Board; Public Presentation, Launch or Unveiling of the Final Project (release on Social media and post to website)	29
		350